

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held Village of Pleasant Hill Board of Public Affairs 20  
Regular Meeting

June 15, 2015

The Village of Pleasant Hill Board of Public Affairs met in regular session on June 15, 2015. President Stan Fessler called the meeting to order at 7:32p.m. Roll call: Stan Fessler-present; Kory Krofft-present; and Von Fessler-present. Others present: Jeff Derksen, Service Superintendent and Karl Marko, Jr., Fiscal Officer. Mr. Lenny Wirz, Council Member was also in attendance.

Kory moved to approve the May 18, 2015 regular Board of Public Affairs meeting minutes as presented. Stan seconded the motion. Roll Call: Kory-yea; Stan-yea and Von-yea. All yeas. Motion carried.

Citizens Concerns:

None

Access Engineering Solutions, LLC

None

Superintendent's Update:

Village Service Superintendent, Jeff Derksen reported to the Board that Access Engineering Solutions, LLC is performing an income survey of the residents of Pleasant Hill in the hope of getting a community development block grant for street reconstruction projects. Jeff provided some detail on what streets would be part of the project. Mr. Derksen then presented the 2014 Water Consumer Confidence Report for the Board Members to sign. The plan is to post it on the Village Website, post it around the Village and include a statement on the utility bills going out at the end of June. Also, Fiscal Officer Marko stated that he plans to place an advertisement in the Stillwater Advertiser informing residents that the report is available for review.

Village Office Update:

Karl brought the Board up to date that Council had the first reading of Ordinance No. 1095, An Ordinance Creating the Village Administrator Position. If they continue down this path and adopt the Ordinance, the Board of Public Affairs will be abolished. I will keep the Board abreast of any future action on this Ordinance.

Mr. Marko also provided BPA members the initial estimates for the 2016 budget and his projections for various funds under the management of the Board out to 2023. Below are short synopsis of the funds that are under the supervision of the BPA:

Water Operating Fund

Unless something unforeseen happens, there should be no reason to raise the water rates. The anticipated revenues for this fund should be able to cover estimated expenditures. After the water tower debt is paid off in 2024, the Board or Council can always reduce the capital improvement fee and increase the water rates. These projections do not include any capital expenditures. Therefore, if EPA requirements change and new equipment is purchased, then you might have to raise water rates before 2023. I have included \$25,000.00 in the 2016 budget for the last well to be refurbished.

Sewer Operating Fund

This fund is not in as good of shape as the Water Fund. Current expenditures are exceeding revenue and will continue to do so out in the future. The new sewer plant might have improved the discharge into the Stillwater River, but it is costing the Village significantly more to operate. Since 2009 our operating expenses for the Sewer Department has



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increased by roughly \$30,000 per year. I will be presenting the Board with a recommendation on raising our sewer rates that will keep the Sewer Operating Fund in the black far out in the future. However, once again any new capital expenditures required for our sewer system could require additional increases.

Water Line and Tower Improvements Fund

This fund is mostly used to make the debt payments for the Water Department, Meter replacement and Water Main repairs. This fund should be in good shape until the water tower is paid off in 2024. After that the capital improvement fees could be reduced but needs to be collected until all other debts are paid for. In addition, this fund can be used in the future to pay for any other improvements made to the water system.

Sewer Line, Plant and Improvements

This fund is used only to make debt payments on the various Sewer Department loans. The major payment is \$74,966.30 per year for the Sewer Plant until 2031. Council has approved two small incremental increases (\$1.00 per month) and will have to make another one next year beginning in 2017 to keep from having this fund going into a deficit balance.

Old Business:

None

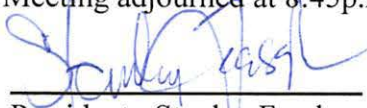
New Business:

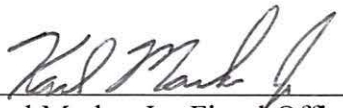
Mr. Marko presented to Board of Public Affairs three options for increasing the Sewer Rates beginning in January 2016. His analysis included how much revenue the current rates generate; how many residences are charged the minimum amount; what the average usage was for the residences that use more than the minimum; and how the various projected rate increase would affect the minimum users and the other users. Karl will make his final recommendation to the Board at the August meeting. The rate increase will provide approximately \$20,000.00 more per year for operating the sewer system.

Bills:

Kory moved to approve payment of May 2015 bills and acknowledged presentation and review of the May 2015 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Von seconded the motion. Roll Call: Von-yea; Kory-yea and Stan-yea. All yeas. Motion carried.

Kory moved to adjourn the regular meeting. Stan seconded the motion. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:45p.m.

  
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President: Stanley Fessler

  
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Karl Marko, Jr., Fiscal Officer