

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Village of Pleasant Hill Board of Public Affairs  
Regular Meeting

Held \_\_\_\_\_ 20\_\_\_\_\_

July 20, 2015

The Village of Pleasant Hill Board of Public Affairs met in regular session on July 20, 2015. Stan Fessler, President, Board of Public Affairs, called the meeting to order at 7:30 p.m. Roll call: Stan Fessler-present; and Kory Krofft-absent; and Von Fessler-present. Others present: Jeff Derksen, Service Superintendent and Carol Fessler, Assistant to Fiscal Officer.

Stan moved to approve the June 15, 2015 regular Board of Public Affairs meeting minutes as presented. Von seconded the motion. Roll Call: Von-yea and Stan-yea. All yeas. Motion carried.

Citizens' Concerns:  
None

Superintendent's Update:  
Jeff has been working on the alarm system for the sewer plant and other maintenance issues of normal wear that needed to be worked on. Jeff asked for authorization to purchase a spare Chlorination Injection Pump. The old pump is starting to have a lot of parts going bad and having to be replaced. The approximate cost of a new pump would be \$1,150.00. Jeff stated that he was going to look up suppliers and bring the information back to the Board for approval next meeting. Von moved to allow up to \$1,200.00 for the purchase of a Chlorination Injection Pump. Stan seconded the motion. Roll Call: Stan-yea and Von-yea. All yeas. Motion carried.

Jeff stated that he is working with the Fire Department for a schedule to flush the fire hydrants. The final item that Jeff presented to the Board is that is currently working with Access Engineering Solutions, LLC to map the streets along with all the water mains and fire hydrants.

Village Office Update:  
Carol reported that as of June 30, 2015, she has five unpaid Utility Bills that she will be certifying to Miami County Auditor for collection along with the property owners' taxes. Further, she reported that there are two meters and curb shut-offs that are not working. Carol stated that she talked to a representative from CMI, our utility software vendor, and he informed her that they will be changing their software program in the near future. However, they will continue providing help on the old system. He stated that the new system will cost between \$20,000.00 and \$25,000.00. Board members then discussed the need to upgrade our utility billing system. It was decided to wait until next year to give them time to work out the bugs on the new system. Also, it will allow us to check with other users to see how the system is working.

Old Business:  
None

New Business:  
None

Bills:  
Von moved to approve payment of June 2015 bills and acknowledged presentation and review of the June 2015 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund

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Summary for Water and Sewer Related Funds. Stan seconded the motion.  
Roll Call: Von-yea and Stan-yea. All yeas. Motion carried.

Von moved to adjourn the regular meeting. Stan seconded the motion.  
Roll Call: Von-yea and Stan-yea. All yeas. Motion carried. Meeting  
adjourned at 8:10 p.m.

  
\_\_\_\_\_  
Stan Fessler, President

  
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Carol Fessler, Asst. Fiscal Officer