

Village of Pleasant Hill Board of Public Affairs

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Regular Meeting
November 16, 2015

Held _____ 20____

Village of Pleasant Hill Board of Public Affairs met in regular session on November 16, 2015. President Stan Fessler called the meeting to order at 7:32 p.m. Roll Call: Kory Krofft-present; Von Fessler-present; and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent; Carol Fessler, Assistant Fiscal Officer/Utility Billing Clerk; and Karl Marko, Fiscal Officer. Leonard Wirz, Council member was in attendance to observe. Additionally, Lin Mallot and Mark VanHoose from Civica CMI attended tonight's meeting to present their new utility billing system.

Kory moved to approve the October 19, 2015 regular Board of Public Affairs meeting minutes as written. Motion was seconded by Von. Roll Call: Von-yea; Kory-yea and Stan-yea. All yeas. Motion carried.

Citizens' Concerns
None

CMI Presentation

Ms. Mallot and Mr. VanHoose distributed brochures to everyone in attendance and provided a detail presentation on the capabilities of their utility billing system. We have been using an older CMI system for approximately 20 years. After a question and answer period, the Board asked CMI to submit a quote for the software upgrade and equipment required to run the system. Mr. Marko asked if the quote could be provided in time for the Council meeting on December 14th. Karl wanted to have the amount available for Council; even though the BPA will be making the final decision at a future meeting. Mr. VanHoose stated that he would have the quote back to the Village prior to that date. President Fessler thanked the CMI representatives for attending tonight's meeting and providing their detailed presentation.

Superintendent's Update

Jeff brought the Board up to date on the sewer problem at 308 N. Main Street. Further, he informed Board members that the water tower was inspected and everything looks good. Jeff also reported that the Fire Department has flushed all the hydrants in the Village and did a flow test on each one. As a result, they were able to determine that there was a broken valve at the High Street and Long Street intersection. To fix this problem, it would require opening the street and closing school for at least one day. After much discussion it was decided unless the broken valve impacted the sprinkling system at the school that the repair should be delayed until spring of 2016. Waiting until spring would keep us from having a hole in the street all winter long and hindering snow removal.

Village Office Update

Mr. Marko stated that he did not have anything to report from the office.

Old Business
None

New Business
None

Ordinances and Resolutions
None

Village of Pleasant Hill Board of Public Affairs

Regular Meeting
November 16, 2015

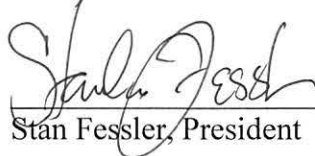
DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ 20____

Kory moved to approve payment of October 2015 bills and acknowledged presentation and review of the October 2015 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Stan seconded the motion. Roll Call: Kory-yea Von-yea; and Stan-yea. All yeas. Motion carried.

Adjourn

Von moved to adjourn the regular meeting. Kory seconded the motion. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 9:33 p.m.


Stan Fessler, President


Karl Marko, Jr., Fiscal Officer