

Village of Pleasant Hill Board of Public Affairs

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Regular Meeting
December 19, 2016

Held _____ 20____

Village of Pleasant Hill Board of Public Affairs met in regular session on December 19, 2016. President Stan Fessler called the meeting to order at 7:35 p.m. Roll Call: Von Fessler-present; Kory Krofft-present; and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent; Branden Walters, Assistant Service Superintendent; Karl Marko, Fiscal Officer. Mr. Lenny Wirz, Acting Mayor was in attendance to observe the meeting.

Kory moved to approve the November 22, 2016 regular Board of Public Affairs meeting minutes as written. Motion was seconded by Stan. Roll Call: Von-yea; Kory-yea; and Stan-yea. All yeas. Motion carried.

Citizens' Concerns
None

Superintendent's Update

Jeff did not have much to report to the Board but did discuss the water leak at the Newton Twp. Building. Stan did ask if Jeff had contractors lined up for emergency repairs on frozen water lines. He replied in the affirmative.

Village Office Update

Mr. Marko reported that he is in the process of closing out Fiscal Year 2016 and getting ready to open Fiscal Year 2017. He further stated that he is planning to present the Board with the Financial Position of the Funds under the control of the Board at the next meeting in January.

Karl reported to the Board that at the end of 2016 we have two empty properties that have outstanding utility bills in the amount of \$372.00. The Village will collect these amounts either when the properties are sold or as an assessment on the property owners' tax duplicate. Besides these two accounts, the remaining accounts have a credit balance of \$201.39. Mr. Marko stated that he is really pleased with Carol's effort to collect payments from our utility customers.

Old Business

Karl reported that Phase II Training on the new Utility Billing System has been delayed to January 2017 and the plan is to go live at the end of February.

New Business

None

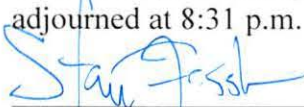
Ordinances and Resolutions

Approval of Bills and Financial Statements

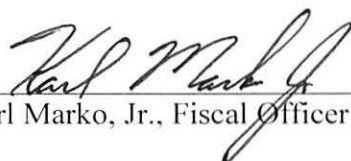
Kory moved to approve payment of November 2016 bills and acknowledged presentation and review of the November 2016 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Von seconded the motion. Roll Call: Kory-yea; Stan-yea and Von-yea. All yeas. Motion carried.

Adjourn

Von moved to adjourn the regular meeting. Kory seconded the motion. Roll Call: Von-yea; Stan-yea; and Kory-yea. All yeas. Motion carried. Meeting adjourned at 8:31 p.m.



Stan Fessler, President



Karl Marko, Jr., Fiscal Officer