

Village of Pleasant Hill Board of Public Affairs

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Regular Meeting
December 21, 2015

Held _____ 20_____

Village of Pleasant Hill Board of Public Affairs met in regular session on December 21, 2015. President Stan Fessler called the meeting to order at 7:33 p.m. Roll Call: Von Fessler-present; Kory Krofft-absent; and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent; Branden Walters, Assistant Service Superintendent; and Leonard Wirz, Village Councilman. Mr. Wirz recorded minutes for the meeting in Mr. Marko's absence.

Von moved to approve the November 16, 2015 regular Board of Public Affairs meeting minutes as written. Motion was seconded by Stan. Roll Call: Von-yea and Stan-yea. All yeas. Motion carried.

Citizens' Concerns

Von commented about the ruts in the alley behind 214 E. Monument St. Jeff stated that he is aware of the problem and will talk to the contractor that is building the new house and have him fill in the ruts.

Superintendent's Update

Jeff reported that he is working with Brian May on what we can do with the well house. I am teaching Branden the daily duties required for the water and sewer system. This will allow him to perform the daily tasks if Jeff is on leave or out of town. Jeff stated that Branden is doing very well and quickly picking up on the operation of the utility systems. Stan asked Jeff when they are planning to repair the valves in the intersection of High Street and Long Street. The current plan is to accomplish that during the school's spring break. Also, when working on the chlorine injector, Jeff discovered that two valves at the well house need to be replaced. He will get some prices and report back to the Board. Mr. Derksen further reported that he has ordered parts for meters and the radio read units to replace the touch pads. He hopes to install some of them in the near future.

Village Office Update

Mr. Marko provided the Board members with a detailed summary of the funds that fall under the Board's management. For the Water and Sewer Operating funds the 2015 revenue will exceed what was estimated at the beginning of the year. Although the actual revenue barely exceeded the estimates, the expenditures should be considerably less than what was appropriated. As a result, the ending fund balances for both funds will be greater at the end of the year than at the beginning. The Water Line and Tower Improvement Fund is in decent shape and will not become a problem unless the EPA places new mandates on the Village. The Sewer Line, Plant and Improvements Fund totally is used to make debt payments for the sewer system. The Village will have to implement another \$1.00 per month increase in the Sewer Capital Improvement fees beginning in January 2017. With this planned increase we should be able to meet all of our debt obligations until the Waste Water Treatment Plan is paid for in 2031. Once again, if the EPA puts new requirements on the Village, then the small increase might not be enough.

Old Business

Karl provided each member with an electronic and hard copy of CMI's proposal for the new utility billing system. The total quote was for just over \$33,000.00 for the software, installation, support and equipment. It is Karl's belief that we might be able to get the equipment for less money by going directly to Dell Computer Company. He stated that he would try to have another cost for the equipment by the January meeting.

New Business

None

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Ordinances and Resolutions

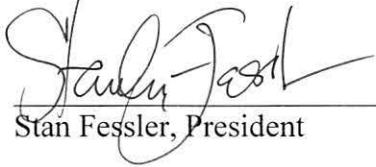
None

Approval of Bills and Financial Statements

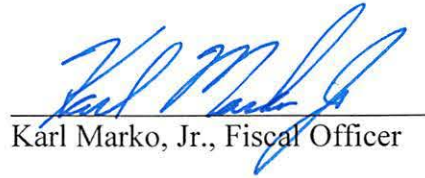
Von moved to approve payment of December 2015 bills and acknowledged presentation and review of the December 2015 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Stan seconded the motion. Roll Call: Stan-yea and Von-yea. All yeas. Motion carried.

Adjourn

Von moved to adjourn the regular meeting. Stan seconded the motion. Roll Call: Von-yea and Stan-yea. All yeas. Motion carried. Meeting adjourned at 8:00 p.m.



Stan Fessler, President



Karl Marko, Jr., Fiscal Officer