

VILLAGE OF PLEASANT HILL
BPA Meeting Minutes
November 20, 2023
7:30 PM

The Village of Pleasant Hill Board of Public Affairs met in regular session on November 20, 2023. President, Stan Fessler called the regular meeting to order at 7:30 p.m.

Roll Call

Stan Fessler– present
Von Fessler – present
Mindy Doseck – present

Others present:

Pat McBride – Village Manager
Jamie Gregorovic – Fiscal Officer
Jeff Derksen – Service Superintendent
Alisa Weber – Utility Clerk/Assistant Fiscal Officer
Brenda Carroll, Council Member

Approval of Consent Agenda

Items listed under the Consent Agenda are considered routine. Each item will be read individually in the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by BPA is desired on any item, they will be removed from the Consent Agenda and considered in its normal sequence under the Regular Order of Business.

- a. Approval of BPA Minutes (October 16, 2023)
- b. October 2023 Fund Summary
- c. October 2023 Revenue Summary
- d. October 2023 Appropriation Summary
- e. October 2023 Wages & Overtime Summary
- f. October 2023 Payment Register Detail

Von made a motion to pass the Consent Agenda.

Mindy seconded the motion.

Roll Call:

Mindy – yea

Stan – yea

Von – yea

Motion carried.

Visitors – Public Comment

Brenda Carroll, Council Member attended to get familiar with BPA meeting process.

Superintendent Report – Jeff Derksen

Jeff presented the September and October water usage charts, nothing unusual noted on the reports.

Village had an EPA inspection on October 20 with no violations. Their report recommended the Village consider getting a backup well.

Jeff asked to renew his bi-annual Sewer Operator Certification at a cost of \$35. Approved by the BPA Members.

The Village water chlorine tester will no longer calibrate and needs to be replaced. Jeff presented quotes in the range of \$546. Von will investigate to see if a lower price can be found.

For a few hours this week, Jeff is serving as an operator for Covington while their operator is out on vacation. Covington has helped Pleasant Hill out and it makes for good relations between the villages.

Village Office:

Pat McBride, Village Manager

- Working with the County Health Department to get one or more Village properties condemned.
- Looking into strategic growth opportunities, both residential and commercial, for the Village.
- Discuss the current backhoe that is very old with no safety features and needs to be replaced. Pat is working to get quotes for a replacement unit.

Jamie Gregorovic, Fiscal Officer

- Will be presenting 2024 Temporary Appropriations to Council in December.

Alisa Weber, Assistant Fiscal Officer/Utility Clerk

- Utility bill payments are due today; collections are trending average.
- Discussed procedure regarding installation of new meters.

Old Business:

Stan discussed that in 2024 there are two (2) BPA seats available and per the Village Solicitor, it is up to the incoming Mayor to appoint someone to fill the seats.

New Business:

Stan reminded everyone that the Village will no longer grant relief to Residents who run their water in the winter to keep pipes from freezing. We should communicate this in the newsletter.

Adjournment

A motion was made by Mindy to adjourn, seconded by Von.

Roll Call:

Mindy – yea

Stan – yea

Von – yea

Motion Carried. The meeting adjourned at 8:15 pm.


Stanley Fessler, President


Jamie Gregorovic, Fiscal Officer