

# RECORD OF PROCEEDINGS

Minutes of

Village of Pleasant Hill Board of Public Affairs  
Regular Meeting

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

November 19, 2018

20

Village of Pleasant Hill Board of Public Affairs met in regular session on November 19, 2018. President Stan Fessler called the meeting to order at 7:30 p.m. Roll Call: Kory Krofft-absent; Von Fessler-present; and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent; and Karl Marko, Fiscal Officer. Visitors at tonight's meeting were Mayor Lenny Wirz and Council Member Terri Studebaker.

Von moved to approve the October 15, 2018 regular Board of Public Affairs Meeting Minutes as written. Motion was seconded by Stan. Roll Call: Von-yea and Stan-yea. All yeas. Motion carried.

### Citizens' Concerns

No citizens were in attendance this evening to express any concerns or to present any issues to the Board.

### Superintendent's Update

Jeff had several items that he brought before the Board:

1. Jeff showed Stan and Von the new winch system that the Village recently purchased and provided several options on where and how the system will be stored and taken to the job sites.
2. Jeff also provided a report on the water tower leveling system and the cost of the options he presented. The two options provided by Jeff were less costly than the ones he provided several months back. No action was taken on the tower leveling system.
  - a. Mr. Marko stated that he could include an amount in the 2019 Annual Appropriations for whichever system the Board would like to purchase.
3. Finally, Jeff reported that he and Fiscal Officer Marko decided to go ahead with a Village wide leak analysis to determine whether we had any leaks in our water distribution system. At the previous meeting there was some discussion about the difference between what is being pumped at the well field and what we are billing. The cost of the analysis was minimal (\$1,492.00) and Aqua-Line was available to do the job almost immediately. The only leak they found was a fire-hydrant at the south end of the Village and they estimated that the hydrant was leaking approximately 1,400 gallons per day. Jeff stated that they fixed the leak.

Mayor Wirz reported to the BPA the results of the Engineering Study accomplished on the potential lift station on the west edge of the Village.

### Village Office Update

Mr. Marko provided Board Members with 6 pages of data on the amount of water that we are pumping monthly for 2018 and comparison figures of what we billed in 2018. Further, from the utility billing system he provided a listing of how many gallons were billed to the residences from 2000 through the first five billing periods of 2018. A summary of the 19 years is below:

<u>YEAR</u>	<u>AVERAGE UNITS BILLED</u>	<u>TOTAL CONSUMPTION BILLED (GAL)</u>	<u>AVERAGE CONSUMPTION PER BILLING CYCLE (GAL)</u>	<u>AVERAGE CONSUMPTION PER UNIT (GAL)</u>
2000	478	26,771,900	4,461,983	9,344
2001	471	26,030,800	4,338,467	9,205
2002	471	27,902,100	4,650,350	9,870
2003	472	27,460,000	4,576,667	9,703
2004	470	26,141,100	4,356,850	9,267
2005	477	25,263,100	4,210,517	8,824
2006	489	23,739,300	3,956,550	8,091
2007	500	25,573,600	4,262,267	8,522

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2008	508	23,206,800	3,867,800	7,619
2009	514	22,316,300	3,719,383	7,243
2010	523	23,646,800	3,941,133	7,540
2011	530	23,674,300	3,945,717	7,449
2012	539	24,805,400	4,134,233	7,677
2013	543	24,351,600	4,058,600	7,474
2014	543	22,696,600	3,782,767	6,969
2015	543	23,336,500	3,889,417	7,161
2016	547	25,123,300	4,187,217	7,660
2017	553	25,197,500	4,199,583	7,594
2018*	557	21,472,000	4,294,400	7,715

2018 is for five billing cycles only.

Based on the above numbers one could make an assumption that some of our older meters are losing their accuracy. The majority of meters in the Village are at least 20 years old and far beyond the reliability warranty. Much discussion followed after Fiscal Officer Marko's report.

Board members discussed how many meters if any should be replaced to determine if our meters have exceeded their lifetime and how to choose the ones to be replaced first. No action was taken on the meter replacement program. Jeff added that some of the area municipalities have implemented a regular scheduled meter replacement program. Our water meter vendor believes that meters last between 10 and 20 years. Since Pleasant Hill has very hard water; it is possible that our meters would not last as long as a municipality that softens their water.

## Old Business

None

## New Business

None

## Ordinances and Resolutions

None

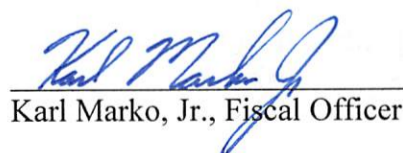
Von moved to approve payment of October 2018 bills and acknowledged presentation and review of the October 2018 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Stan seconded the motion. Roll Call: Von-yea and Stan-yea. All yeas. Motion carried.

## Adjourn

Stan moved to adjourn the regular meeting. Von seconded the motion. Roll Call: Stan-yea and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:42 p.m.



Stan Fessler, President



Karl Marko, Jr., Fiscal Officer