

RECORD OF PROCEEDINGS

Minutes of

Village of Pleasant Hill Board of Public Affairs
Regular Meeting

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

January 20, 2020

20

The Village of Pleasant Hill Board of Public Affairs met in regular session on January 20, 2020. Stan Fessler called the meeting to order at 7:30 p.m.

Prior to the beginning of the Regular BPA meeting, Mayor Wirz gave the Oath of Office to Ms. Mindy Doseck, newly appointed Board of Public Affairs Member. Ms. Doseck's term will expire on December 31, 2023.

Roll call: Von Fessler-present; Mindy Doseck-present and Stan Fessler-present. Others present: Jeff Derksen, Service Superintendent and Karl Marko, Jr., Fiscal Officer. Visitors in attendance at tonight's meeting were Mayor Lenny Wirz, Council Member Judy Barga, and Mr. Edward Kidston, President, Artesian of Pioneer, Inc.

Stan moved to approve the minutes of the December 16, 2019 regular meeting as presented. The motion was seconded by Von. Roll Call: Mindy-abstain; Von-yea; and Stan-yea. Two yeas and one abstention. Motion carried.

Citizen Comments

Mayor Wirz invited Mr. Kidston to attend tonight's BPA meeting to present his companies plan to study, design, build and operate a Water Treatment Plant for the Village of Pleasant Hill until the Village can find the financing to purchase the Plant from Artesian of Pioneer, Inc. Mr. Kidson provided a very detailed briefing and answered many questions from the Board and other elected officials at the

Reorganization of the Pleasant Hill Board of Public Affairs:

After discussion, Von moved to elect Stan Fessler as President of the Pleasant Hill Board of Public Affairs. Mindy seconded the motion. Roll Call: Stan-yea; Von-yea; and Mindy-yea. All yeas. Motion carried. Mr. Stan Fessler was elected as President of the Pleasant Hill Board of Public Affairs for 2020.

Mindy moved to elect Von Fessler as Vice President of the Pleasant Hill Board of Public of Public Affairs. Stan seconded the motion. Roll Call: Von-yea; Mindy-yea; and Stan-yea. All yeas. Motion carried. Mr. Von Fessler will be the Vice President of the Pleasant Hill Board of Public Affairs for 2020.

Stan moved to keep the meeting night on the third Monday of the month and the meeting time at 7:30 p.m. Von seconded the motion. Roll Call: Von-yea; Stan-yea; and Mindy-yea. All yeas. Motion carried.

Citizens' Concerns:

Fiscal Officer Marko introduced Ms. Alisa Weber, our new Utility Billing Clerk, to the Board of Public Affairs Members.

Superintendent's Update:

Jeff provided a report on hardware and software options for the Village's Asset Management Program.

After considerable discussion and questions by Board Members and Fiscal Officer Marko, Von moved to authorize the purchase of "silversmith data" hardware and software for \$6,150.00. Stan seconded the motion. Roll Call: Von-yea; Stan-yea; and Mindy-yea. All yeas. Motion carried.

Jeff also reported to the Board that Dave York, E.J. Prescott, came to Pleasant Hill and set up the alarms on the hand held meter reader. Everything is working and we have had several meters that registered alarms and residents were contacted on possible leaks.

Village Office Update:

Karl reported to the Board that the Village Office had implemented Direct Pay (ACH) for the first billing period of the year. Currently, we have 34 accounts that have signed up for this procedure. We had a difficult time setting this set up; but our software vendor was able to complete everything prior to sending the bills to the customers.

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In addition, Karl provided the Board Members with the draft 2020 Annual Appropriation Ordinance. Karl asked the Board to review the Ordinance and let him know if they would like to make changes prior to the February Regular Council Meeting.

Old Business:

None.

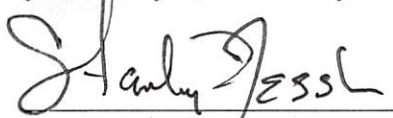
New Business:

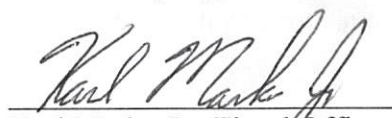
None

Bills:

Mindy moved to approve payment of December 2019 bills and acknowledged presentation and review of the December 2019 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Von seconded the motion. Roll Call: Von-yea; Stan-yea; and Mindy-yea. All yeas. Motion carried.

Stan moved to adjourn the regular meeting. Von seconded the motion. Roll Call: Mindy-yea; Stan-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 10:00 p.m.


Stanley Fessler, President


Karl Marko Jr., Fiscal Officer