

Village of Pleasant Hill Board of Public Affairs

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ Regular Meeting
February 20, 2017 _____ 20 _____

The Village of Pleasant Hill Board of Public Affairs met in regular session on February 20, 2017. This was a Joint Meeting with the Village Council. President Stan Fessler called the meeting to order at 7:30 p.m. Roll call: Stan Fessler-present; Kory Krofft-present; and Von Fessler-present.

Council Roll Call: Lenny Wirz, Acting Mayor-present; Vickie Kirk-present; Judy Barga-present; Terri Studebaker-present; Penny Fessler-present; and Lonnie Robbins-present.

Others present: Jeff Derksen, Service Superintendent; Branden Walters-Assistant Service Superintendent; and Karl Marko, Jr., Fiscal Officer. Visitors at tonight's meeting were: Ryan Brauen, Wessler Engineering; Andy Shuman, Choice One Engineering; and Kaye Borchers, Choice One Engineering.

Kory moved to approve the January 16, 2017 regular Board of Public Affairs meeting minutes as written. Von seconded the motion. Roll Call: Kory-yea, Von-yea and Stan-yea. All yeas. Motion carried.

Citizens Concerns:

The three visitors from the Engineering Firms were asked to attend tonight's meeting to discuss Pleasant Hill's future water system plans and the steps that need to be taken to implement that plan. Mr. Brauen provided a step by step plan and what it would cost for the first step of the planning process. The two individuals from Choice One Engineering would be the Village's local contacts during the project and they also would assist the Village in getting grants and low interest rate loans through the state and federal governments. No action was taken on this effort but it was agreed that the first step would be to have our water completely tested to determine what needs to be included in the proposed water treatment plant. Once that is determined then the next step would be to determine the size and complexity of the water treatment plant. One additional item discussed by the Board and Council was the possible location of the treatment plant.

The Mayor and Board thanked the three individuals for their presentation and told them that they would be in touch with them in the future.

Superintendent's Update:

Under the Superintendent's report several items were discussed by the Board and Council.

Jeff reported that the water maps submitted to the Ohio EPA were approved. The deadline for the submission was March 9, 2017 and we met that with plenty time to spare and that also allowed Jeff make any corrections if needed.

Jeff now has turned his attention to the Contingency Plan for emergencies with the water and sewer distribution systems.

The next item that Jeff reported to the Board was the flow meter for the well fields that would enable the Village to determine how much water that is pumped we are losing and/or not billing. Jeff has had several discussions with our vendor for water meters and is now recommending that we purchase a large water meter to measure our water being pumped into our distribution system. He stated that this could be placed in a pit or even in an above ground box. The cost of the meter will be around \$7,500.00. After considerable discussion; Kory moved to authorize Mr. Derksen to purchase the meter to measure our flow at a cost around \$7,500.00. Von seconded the motion. Roll Call: Kory-yea, Stan-yea; and Von-yea. All yeas. Motion carried.

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The remainder of the meeting was used to discuss whether the Village should install Encoder Receiver Transmitters (ERTs) on all of our water meters or begin replacing the meters that are over 20 years old. The cost of ERTs is approximately \$135 per unit or roughly around \$67,500 for the entire Village. The replacement of meters would be around \$100 per unit or \$55,000. Council and the Board discussed what would be the most beneficial to the Village.

Replacing the meters could result in an increase in water and sewer revenue because it is estimated that the old meters are not as accurate as they once were and we could be losing revenues somewhere between 6 to 10 percent of the water that is being pumped and not billed. At a minimum the new meters would bring in an additional \$14,800 per year. If the meters' inaccuracy is greater than 6 percent then that number would even be greater. The payback on new meters would take approximately four years.

Installing the ERTs has several advantages but the return on investment might take a little longer than replacing the meters. Installing the ERTs would allow the employees to drive around the Village with a hand held device and download the consumption from the meters. Meter reading would go from 8 to 12 hours every two-months to approximately 15 minutes. The ERTs also will allow Village employees to identify any abnormalities in water consumption. This will help promote water conservation (i.e. high consumption due to leaking toilets will be identified, saving the customer money and identifying unnecessary water loss). Another advantage of the ERTs is that it eliminates intrusion on customers' property for meter reading.

Much of the discussion was on the cost, payback and how the Village will pay for the equipment. The discussion on the cost of the equipment was mostly if the Village would absorb the cost or the customers would be billed on future utility bills. In addition, it was discussed if the Village should accomplish these projects incrementally or all at once.

No action was taken on either proposals will be taken under consideration at a future meeting.

Village Office Update:

Village Fiscal Officer, Karl Marko had no additional reports or comments for the Board members this evening.

Old Business:

None

New Business:

None

Bills:

Kory moved to approve payment of January 2017 bills and acknowledged presentation and review of the January 2017 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Von seconded the motion. Roll Call: Von-yea; Kory-yea; and Stan-yea. All yeas. Motion carried.

RECORD OF PROCEEDINGS

Minutes of

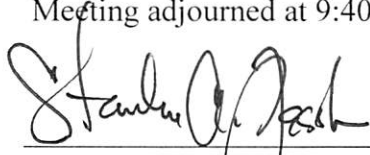
Meeting

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Von moved to adjourn the regular meeting. Kory seconded the motion.
Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried.
Meeting adjourned at 9:40 p.m.



President: Stanley Fessler



Karl Marko, Jr., Fiscal Officer