

VILLAGE OF PLEASANT HILL
BPA Meeting Minutes
August 18, 2025
5:30 PM

The Village of Pleasant Hill Board of Public Affairs met in regular session. Stan Fessler called the regular meeting to order at 5:30 p.m.

Roll Call

Stan Fessler – present
Lenny Wirz – present
Von Fessler – absent

Others present:

Denis Aslinger – Village Manager
Brenda Carroll - Mayor
Jeff Derksen – Village Superintendent
Jamie Gregorovic – Fiscal Officer

Approval of Consent Agenda

Items listed under the Consent Agenda are considered routine. Each item will be read individually in the record and the Consent Agenda will then be enacted by one motion and one roll call. There will be no separate discussion of these items. If discussion by BPA is desired on any item, it will be removed from the Consent Agenda and considered in its normal sequence under the Regular Order of Business.

- a. Approval of BPA Minutes (June 16, 2025)
- b. June 2025 Fund Summary
- c. June 2025 Revenue Summary
- d. June 2025 Appropriation Summary
- e. June 2025 Wages & Overtime Summary
- f. June 2025 Payment Listing
- g. July 2025 Fund Summary
- h. July 2025 Revenue Summary
- i. July 2025 Appropriation Summary
- j. July 2025 Wages & Overtime Summary
- k. July 2025 Payment Listing

Lenny made a motion to accept the Consent Agenda as published.

Stan seconded the motion.

Roll Call:

Stan – yea

Lenny – yea

Von - abstain

Motion carried.

Visitors – Public Comment - None

Village Manager – Denis Aslinger

- Denis reported on a phone call received from Judy Barga on behalf of a resident, Mr. Bill Guckiean of 215 East High Street. The resident is requesting a discount on his water bill for the inconvenience of rusty water that occurred several months ago. The issue arose after the Village flushed a hydrant on High Street, which stirred up sediment. It was noted that Village policy states there is no guarantee for water quality. After a brief discussion, the board decided to take no action on the request. It was stated that the resident must attend a meeting in person to present his case
- Denis provided an update concerning the property at 412 East Monument. The resident, who is currently on well water, was sent a letter requiring connection to the Village water system. However, staff have been unable to locate an existing water lateral to the property. Records from the 2002 water tower project do not show a lateral stub-out for the location. The discussion turned to the responsibility for installing a new lateral, which must cross a highway. Options were considered, including having a contractor named Ritter perform directional boring to avoid trenching across the state route. Jeff will continue to research the costs and options for the installation and will report back to the board before any decisions are made.
- Denis announced that the council has approved moving forward with the wastewater digester project. He is now in the process of contacting Craig Mesher with Access Engineering to begin planning. The next steps will involve seeking grant money and arranging financing for the remainder of the project cost. He will share more details as they become available.

Village Superintendent – Jeff Derksen

- Jeff distributed flowcharts and reported on system operations. He noted high water usage around July 6th, which was attributed to the flushing of fire hydrants and mains. He also mentioned that water usage has been high throughout August due to dry conditions and increased watering of lawns and gardens.
- Jeff confirmed the new sewer jet machine was used successfully to resolve a backup at an apartment complex. He also reported that the old sewer jet machine was sold at auction for \$450. In response to a question, Jeff stated that the Consumer Confidence Report (CCR) was made available on Facebook, the Village website, and on physical bulletin boards, with a notice also included in utility bills.

Denis raised a recurring issue where the Village is unable to perform a water shutoff for a non-paying tenant because the building has only one main shutoff valve for multiple units. This situation has occurred for three consecutive months, most recently involving a building owned by Brent Davis. Denis proposed a policy change to bill landlords directly for all units served by a single lateral, thereby making the landlord responsible for collecting payment from tenants.

The board discussed options for landlords, which would include either installing separate laterals and shutoff valves for each unit or being moved to a master bill for the entire property. A suggestion was made that any landlord on a master bill should be required to set up payment via ACH. The consensus was to proceed with developing a new policy that would apply to existing properties that lack individual shutoffs.

Fiscal Officer – Jamie Gregorovic – No report

New Business - It was noted that there is an open seat on the board, as Von's term is ending and he is not running for re-election.

Old Business - None

Adjournment

A motion was made by Lenny to adjourn, seconded by Von.

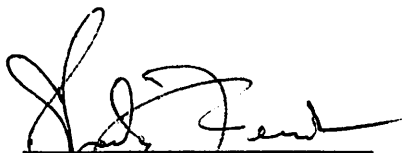
Roll Call:


Stan – yea

Lenny – yea

Von - yea

Motion Carried. The meeting was adjourned at 6:14 p.m.


Stanley Fessler, President


Jamie Gregorovic, Fiscal Officer