

**VILLAGE OF PLEASANT HILL**  
**BPA Meeting Minutes**  
**April 15, 2024**  
**7:30 PM**

The Village of Pleasant Hill Board of Public Affairs met in regular session on April 15, 2024. Stan Fessler called the regular meeting to order at 7:32 p.m.

**Roll Call**

Von Fessler – present  
Stan Fessler– present  
Lenny Wirz - present

**Others present:**

Brenda Carroll - Mayor  
Jeff Derksen – Service Superintendent  
Alisa Weber – Utility Clerk/Assistant Fiscal Officer  
Adam Barga

**Approval of Consent Agenda**

Items listed under the Consent Agenda are considered routine. Each item will be read individually in the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by BPA is desired on any item, they will be removed from the Consent Agenda and considered in its normal sequence under the Regular Order of Business.

- a. Approval of BPA Minutes (March 18, 2024)
- b. March 2024 Fund Summary
- c. March 2024 Revenue Summary
- d. March 2024 Appropriation Summary
- e. March 2024 Wages & Overtime Summary
- f. March 2024 Payment Register Detail

Stan made a motion to pass the Consent Agenda.

Von seconded the motion.

Roll Call:

Von – yea

Stan – yea

Lenny – yea

Motion carried.

Visitors – Public Comment – Adam Barga introduced himself and shared that he wanted to come and attend the meeting. He is interested in the Village Manager Position.

**Superintendent Report – Jeff Derksen**

Jeff presented Match flow reading reports.

Jeff shared that Jamie and Brenda and himself met with Brian Mays from Access Engineering and discussion was held regarding applying for grant money in 2025 based on the low-income survey that was done. Discussion revolved around various items up for debate that could be done.

Jeff shared that he is staying in touch with the EPA regarding the grant that the Village applied for and the Village should hear something in a couple of weeks.

Jeff shared that the Village finished up IOS/flow testing with the Joint Fire District.

Jeff shared that the new flow meter has been installed by Henry Cress and they are just waiting on the manufacturer to come to calibrate it.

Jeff brought up to the BPA the Pressure Monitoring System and discussion was held revolving around the cost associated with it \$27,000 and whether it should be cell phone or IP monitoring system. Stan questioned if the East High St lift station could be added to this system.

Stan questioned Jeff whether the Village has received any testing mandates from the EPA for PFAS and PFOS? The Village has not heard anything.

**Village Office - Alisa Weber** – Alisa shared that the office is presently being audited for years 2022 and 2023. This happens every two years. She also shared that the Village Credit Card Merchant caught and stopped a fraud attempt. She shared that water is shut off on only 1 property. In addition, she is working with some property owners to get customer agreements established.

**Old Business** - None

**New Business** – Stan asked Jeff if he heard anything on the property located west of the Village on 718. Jeff shared that the zoning committee has not been presented with anything at this point in time.

### **Adjournment**

A motion was made by Von to adjourn, seconded by Lenny.


Roll Call:


Lenny - yea

Stan – yea

Von – yea

Motion Carried. The meeting adjourned at 8:26 pm.

  
Stanley Fessler, President

  
Alisa Weber, Asst Fiscal Officer