

VILLAGE OF PLEASANT HILL

BPA Meeting

June 19, 2023

7:30 PM

The Village of Pleasant Hill Board of Public Affairs met in regular session on June 19, 2023. President, Stan Fessler called the regular meeting to order at 7:30 p.m.

**Roll Call**

Mindy – present

Stan – present

Von – present

Others present:

Alisa Weber – Fiscal Officer

Jeff Derksen – Service Superintendent

Judy Richard – Utility Clerk

Judy Barga - Mayor

**Approval of Consent Agenda**

Items listed under the Consent Agenda are considered routine. Each item will be read individually in the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by BPA is desired on any item, they will be removed from the Consent Agenda and considered in its normal sequence under the Regular Order of Business.

- a. Approval of BPA Minutes (May 15, 2023)
- b. May 2023 Fund Summary
- c. May 2023 Revenue Summary
- d. May 2023 Appropriation Summary
- e. May 2023 Wages & Overtime Summary
- f. May 2023 Payment Register Detail

Mindy made a motion to pass the Consent Agenda

Von seconded the motion

Roll:

Stan – yea

Von – yea

Mindy – yea

Motion carried.

Visitors – Public Comment

Nothing

**Superintendent Report – Jeff Derksen**

Provided the Board with the flow numbers from the sewer plant for the month of May 2023.

Jeff shared that the Ohio Rural Water will be having a Training Seminar on June 26-28 at the Newton Fieldhouse. They will be providing water and sewer training along with smoke tests.

AES working in the Village hit a valve box near the cemetery. It has since been fixed.

He asked to purchase a new fan for the incubator at the sewer plant that is not working properly from Sheldon Manufacturing, Inc. The cost is \$239.59 plus shipping. The board agreed to go ahead and purchase it.

Jeff shared that construction on Walnut Street is completed.

**Village Office:**

Judy Richard shared that for the last utility billing there were 81 red tags put out, nine (9) disconnects. She shared that three (3) of the disconnects could not be turned off due to malfunction with the valve boxes, but they were assessed the penalties and charges associated with being discontinued. She also shared that there is still one property disconnected due to nonpayment.

Judy shared that on this Thursday she will be attending training for CMI.

Ordinance 1138 covers new construction homes getting a one-time credit for sewer for watering their new lawns. The board agreed to have Judy create a form that the customer must complete for the credit.

Alisa Weber shared the May Financials. She reviewed the Appropriation Status Report for the month of May 2023 for the Water Operating Fund.

Final Appropriations - \$201,740.00  
Year to Date Expenditures - \$46,764.81  
Unencumbered Balance - \$141,029.34

Alisa requested HR forms be completed and turned into her before the end of the quarter or the member will not be paid, per the auditor.

**Old Business:**

Mayor Barga shared that the Personnel Committee has received four (4) applications for the open position. The last day to apply is June 20, 2023.

Mayor Barga shared with the Board that there will be a representative from Pioneer at the June 27, 2023 Council Workshop to give a demonstration on water treatment plants.

Mayor Barga discussed the possibility of going from bi-monthly billing to monthly and what the ramification would be.

Mayor Barga shared with the Board that Jeff Derksen and Andrew Marchal where given a 20% pay increase by Council that will go into effect the first week in July.

**New Business:**

Nothing

**Adjournment**

A motion was made by Von to adjourn, seconded by Mindy.

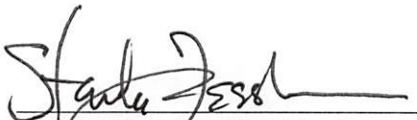
Roll Call:

Von – yea;

Mindy – yea;

Stan – yea.

Motion Carried. Meeting adjourned 8:18 pm.

  
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Stanley Fessler, President

  
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Alisa Weber, Fiscal Officer