

VILLAGE OF PLEASANT HILL
BPA Meeting
August 21, 2023
7:30 PM

The Village of Pleasant Hill Board of Public Affairs met in regular session on August 21, 2023. President, Stan Fessler called the regular meeting to order at 7:30 p.m.

Roll Call

Stan – present
Von – present
Mindy – present

Others present:

Alisa Weber – Fiscal Officer
Jeff Derksen – Service Superintendent
Judy Barga - Mayor

Approval of Consent Agenda

Items listed under the Consent Agenda are considered routine. Each item will be read individually in the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by BPA is desired on any item, they will be removed from the Consent Agenda and considered in its normal sequence under the Regular Order of Business.

- a. Approval of BPA Minutes (July 17, 2023)
- b. July 2023 Fund Summary
- c. July 2023 Revenue Summary
- d. July 2023 Appropriation Summary
- e. July 2023 Wages & Overtime Summary
- f. July 2023 Payment Register Detail

Mindy made a motion to pass the Consent Agenda
Stan seconded the motion.

Roll:

Mindy – yea;
Stan – yea;
Von – abstain;
Motion carried.

Visitors – Public Comment
Nothing

Superintendent Report – Jeff Derksen

Jeff shared with the Board the June and July flow charts.

Jeff shared that the Village employees are now able to pull chlorine samples at the well house and it is working out well. A new sampler was purchased along with several items such as a small sink and counter areas to create an area that allows them to pull samples at that location.

Jeff shared that the chlorine pump that pumps chlorine into the water main stopped working and they replaced it with the backup. The agreed to purchase another one to replace the backup. Von made a motion to purchase a chlorine pump not to exceed \$2,000.00. Stan seconded the motion.

Roll:

Von – yea;

Mindy – yea;

Stan – yea;

Motion carried.

Village Office:

Discussion was held on the resignation of the utility clerk. Alisa shared that she would like to step back into the Utility Clerk position and is willing to work as an Assistant Fiscal Officer. Alisa will be filling the Fiscal Officer Position and the Utility Clerk Position until a Fiscal Officer is hired. The Personnel Committee is presently working on these changes and will present it to the Council at the September 11th meeting.

Discussion was held on utilizing the high-water usage program within the Village. The Board discussed that they would like to have it monitored on a regular basis and notify residents in a timely manner if there are any spikes in water usage.

Old Business:

Discussion was held regarding the utility bill for the property located at 107 N. Main Street. A water leak had been detected by the high-water usage program. The utility bill will be adjusted based on sewer billed of \$713.57 minus the average of the last three utility bills, \$33.82. The total credit given for sewer will be \$679.75. Von made a motion to credit the sewer \$679.75 at 107 N Main St. Mindy seconded the motion.

Roll:

Stan – yea;

Von – yea;

Mindy – yea;

Motion carried.

New Business:

Mayor Barga shared with the Board that the Village has hired a new General Laborer, Troy Arnett. Troy will begin work on September 5, 2023.

Adjournment

A motion was made by Mindy to adjourn, seconded by Stan.

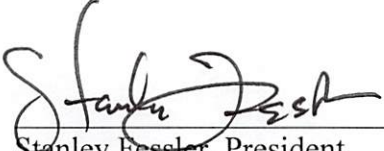
Roll Call:

Von – yea;

Mindy – yea;

Stan – yea.

Motion Carried. The meeting adjourned 8:32 pm.


Stanley Fessler, President


Alisa Weber, Fiscal Officer