

VILLAGE OF PLEASANT HILL
BPA Meeting Minutes
November 18, 2024
5:30 PM

The Village of Pleasant Hill Board of Public Affairs met in regular session. Stan Fessler called the regular meeting to order at 5:30 p.m.

Roll Call

Von Fessler – present
Stan Fessler – present
Lenny Wirz – present

Others present:

Jeff Derksen – Village Superintendent
Jamie Gregorovic – Fiscal Officer

Approval of Consent Agenda

Items listed under the Consent Agenda are considered routine. Each item will be read individually in the record and the Consent Agenda will then be enacted as a whole by one motion and one roll call. There will be no separate discussion of these items. If discussion by BPA is desired on any item, they will be removed from the Consent Agenda and considered in its normal sequence under the Regular Order of Business.

- a. Approval of BPA Minutes (October 28, 2024)
- b. October 2024 Fund Summary
- c. October 2024 Revenue Summary
- d. October 2024 Appropriation Summary
- e. October 2024 Wages & Overtime Summary
- f. October 2024 Payment Register Detail

Lenny made a motion to pass the Consent Agenda.
Von seconded the motion.

Roll Call:

Von – yea
Stan – yea
Lenny - yea

Motion carried.

Visitors – Public Comment – None

Village Manager – Denis Aslinger – no report

Superintendent Report – Jeff Derksen – Jeff presented the September and October flow reports and stated the backhoe was delivered. Jeff and Denis met with Wessler to obtain a quote for an evaluation of the wastewater plant and a new digester. Denis will meet with a 2nd company to obtain a quote. Will be receiving SCADA system quote in December.

Village Office - Jamie Gregorovic – Jamie presented the cost to print and mail utility bills. The annual cost for the paper, printing and envelopes/postage is \$2,703. Discussion turned to the cost to issue Red Tags each

billing cycle. Jamie also presented 2023 unbilled water usage of 2.1M gallons or 8% of the total water usage. Majority of the unbilled water is due to fire department usage.

Old Business – Discussion occurred regarding billing fees such as ach fees. BPA agreed that the ach fee should be removed. Also discussed was adding a fee for paper billing.

New Business – Discussion occurred regarding adding a fee for red tags. BPA will ask Alisa to attend the next meeting to gather her thoughts and information regarding the red tag process.

Adjournment

A motion was made by Lenny to adjourn, seconded by Stan.

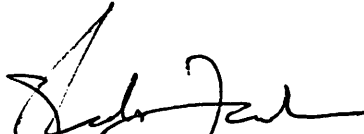
Roll Call:

Stan – yea


Von – yea

Lenny - yea

Motion Carried. The meeting was adjourned at 6:45 p.m.



Stanley Fessler, President



Jamie Gregorovic, Fiscal Officer