

RECORD OF PROCEEDINGS

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

October 21, 2019

20

Village of Pleasant Hill Board of Public Affairs met in regular session on October 21, 2019. President Stan Fessler called the meeting to order at 7:32 p.m. Roll Call: Von Fessler-present; Stan Fessler-present; and Kory Krofft-present. Others present: Jeff Derksen, Service Superintendent; and Karl Marko, Fiscal Officer. Visitors at tonight’s meeting were Mayor Wirz and Council Member Terri Studebaker.

Kory moved to approve the September 16, 2019 Regular Board of Public Affairs meeting minutes as written. Motion was seconded by Von. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried.

Citizens’ Concerns

One Village Resident complained about the Sewer backing up in her basement. It was determined that her cap to the sewer clean out was cracked and the reason that she was getting sewage in her basement. Jeff recommended to her that she get a plumber or a relative to replace the cap.

Superintendent’s Update

Jeff reported to the Board that he currently has 68 IPearl meters on the shelf to be installed. Stan and Mayor Wirz mailed approximately 40 residences that had not responded to our first two notices about scheduling the replacement of their meters.

Jeff stated that he was out of the Village for three days of training. Asset management was a big topic of the two-day meeting.

Jeff presented several options to the Board on Pleasant Hill for getting in compliance with the EPA requirements. The Board took no formal action on this matter.

Village Office Update

Karl provided the Board with several municipalities surrounding Pleasant Hill with their policy on adjusting Utility Bills when there is a water leak. In response to Karl’s submission to the Board, Stan Fessler submitted a draft of what he would like to propose on Village of Pleasant Hill Rebate of Leaks. Stan asked the Board to review this proposal and make suggestions at the next meeting.

Ordinances and Resolutions

The second reading of Ordinance No. 1113, A Joint Ordinance of the Board of Public Affairs and Village Council Governing the Water, Sewer and Refuse Rates and Rules was originally scheduled for this meeting. Fiscal Officer Marko added several sections to the Ordinance dealing with Direct Payment of utility bills and the adjustment of utility bills because of water leaks. The Board preferred not to have the policy in the Ordinance but in a separate rules and regulations document. Therefore, the Board decided to table the second reading until the November meeting.

Old Business

Von asked Jeff about his progress on reading the meters several times during the week. Jeff stated that reading the Village from the water tower was non-productive. It took a long time and not all of the Village meters can be read from the tower. It was better to drive around town and park the truck at several intersections until all the meters in the area were read and then move one to another location. To date there have not been any alarms on high or no consumption to report. It was decided that Jeff would continue reading the meters three times a week.

New Business

None

Bills and Financial Report

Kory moved to approve payment of September 2019 bills and acknowledged presentation and review of the September 2019 Bank Reconciliation including the Fund Status Report, Revenue Summary for Water and Sewer Related Funds, Appropriation

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Minutes of

Village of Pleasant Hill Board of Public Affairs
Regular Meeting

Meeting

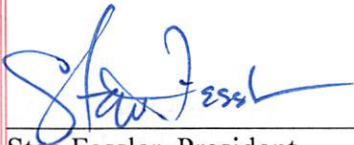
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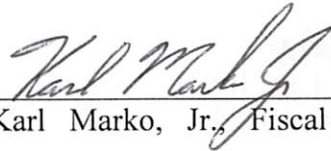
Summary for Water and Sewer Related Funds, Payment Summaries for Water and Sewer Related Funds and the Fund Summary for Water and Sewer Related Funds. Stan seconded the motion. Roll Call: Kory-yea; Von-yea; and Stan-yea. All yeas. Motion carried.

Adjourn

Kory moved to adjourn the regular meeting. Von seconded the motion. Roll Call: Stan-yea; Kory-yea; and Von-yea. All yeas. Motion carried. Meeting adjourned at 8:51 p.m.



Stan Fessler, President



Karl Marko, Jr., Fiscal Officer